

## TIMETABLE CONFLICT REQUEST FORM

Name:		Student Number:	
Date:		MacID:	
Program and Plan:			
Term:	<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Fall/Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Spring/Summer		
<b>COURSE 1</b>		<b>COURSE 2</b>	
Course Code:		Course Code:	
Lecture Section:		Lecture Section:	
Tutorial Section:		Tutorial Section:	

Indicate which sections are in conflict: \_\_\_\_\_

Explain why you wish to register in courses that have a time conflict:

**Enrolling in two courses with a timetable conflict is against academic advisement and, therefore, not permitted. Under rare/certain circumstances permission may be granted. It is important students understand that any academic work missed because of the conflict (including midterms and final examinations) will not be accommodated.**

**I have read the above and accept responsibility for academic risks involved when completing conflicting courses.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Step 1: Obtain approval from both course instructors affected by the conflict:**

<b>COURSE 1</b>		<b>COURSE 2</b>	
Course Code:		Course Code:	
Instructor Name:		Instructor Name:	
Instructor Signature:		Instructor Signature:	
Date:		Date:	

**Step 2: Arrange to speak with a Humanities Academic Advisor by the drop/add deadline of the relevant session.**  
 To book an appointment please visit: <https://humadvising.humanities.mcmaster.ca>

**FOR OFFICE USE ONLY:**

Advisor: \_\_\_\_\_  Approved     Approved Conditionally     Denied

Notes:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_