

INTENG 3A03 – International Engagement Capstone Application Form



Working with a faculty supervisor, students will reflect upon the concept of international engagement through their experiences in the certificate, including their development of linguistic and cultural awareness, and perspectives on global citizenship. It is intended that this work will culminate in a final project such as a digital portfolio, and a final presentation (e.g. digital/poster). Students are responsible for finding a faculty member to supervise the course, and students will participate in defining learning goals and experiences.

The health and safety of students completing experiential course work is a primary consideration. At all times, students must adhere to the current health regulatory guidelines, and so are advised to include information on how this will be addressed in the description of their capstone experience.

Name:	Student ID:
Program/Plan:	Level:
McMaster Email:	
Term: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring/Summer	Academic Year: (e.g. 2023-24)

PART A: For Completion by Student

Please provide a brief description of your proposed capstone research/project (typed). Please include a description of how your project will meet current health concerns/guidelines:

Identify the goals and learning objectives you hope to achieve through this experience (typed):

PART B: For Completion by Faculty Supervisor

It is the responsibility of the faculty supervisor to supply the evaluation criteria for the course, including what is required to achieve a passing grade and how the student’s hours will be logged throughout the term. In every case, at least 10% of the total grade must be assigned prior to the final date by which a student may cancel the course without academic penalty. The faculty supervisor must also submit a final grade no later than one week from the last day of classes to the Humanities Advising Office in CNH 107, or to oster@mcmaster.ca.

Please provide a detailed breakdown of the course evaluation criteria, including prospective due dates:

PART C: Project Details

Capstone work may involve a project requiring additional approvals. Please fill out the relevant sections of the form below. Please note that it is the responsibility of the student and the faculty supervisor to determine which agreements or training might be necessary for the proposed placement.

The health and safety of students completing experiential course work is a primary consideration. At all times, students must adhere to the current health regulatory guidelines, and so are advised to include information on how this will be addressed in the description of any relevant experience(s).

Confidentiality Agreement:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Workplace Agreement:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
WHMIS training required:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	DATE:
MREB approval required:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Already have ethics approval
Police Check/Vulnerable sector screening required:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Medical Certification required (immunizations):	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Other special training or prerequisites	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
If yes, please outline:			

PART D: Signatures

Please Read Prior to Submitting Form:

By signing and submitting this application form, the student acknowledges that INTENG 3A03 will be graded by his or her faculty supervisor. It is the responsibility of the faculty supervisor to establish the evaluation criteria for the course, including how the student's research/project hours will be logged and submitted for credit. The faculty supervisor acknowledges that a final grade must be submitted to the Humanities Advising Office either in person at CNH 107, or by email to oster@mcmaster.ca, no later than one week from the last day of classes.

Faculty Supervisor's McMaster Email: _____

Faculty Supervisor Signature: _____

Date: _____

Student Signature: _____

Date: _____

Please return this form in person to CNH 107, or by email to oster@mcmaster.ca by:

Fall term – September 1

Winter term – January 2

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