

# INTENG 2A03 – International Engagement at Home Application Form



This course recognizes a local volunteer experience (a minimum of 100 hours) which promotes a deeper understanding of cross-cultural issues and linguistic diversity in the Canadian context. Students will identify a faculty supervisor and work with them to define learning goals and experiences. Graded on a Pass/Fail basis.

Name:	Student ID:
Program/Plan:	Level:
McMaster Email:	
Term: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Fall/Winter	Academic Year (e.g. 2024-25):
Number of hours to be completed (min. 100):	

## **PART A: For Completion by Student**

Please provide a brief description of your proposed volunteer placement/project (typed):

Identify the goals and learning objectives you hope to achieve through this experience (typed):

## **PART B: For Completion by Faculty Supervisor**

It is the responsibility of the faculty supervisor to supply the evaluation criteria for the course, including what is required to achieve a passing grade and how the student's hours will be logged throughout the term. The faculty supervisor must also submit a final grade no later than one week from the last day of classes to the Humanities Advising Office to [oster@mcmaster.ca](mailto:oster@mcmaster.ca).

Please provide a detailed breakdown of the course evaluation criteria, including how volunteer hours will be accounted for:

**PART C: Placement Details**

Please fill out the relevant sections of the form below. Please note that it is the responsibility of the student and the faculty supervisor to determine which agreements or training might be necessary for the proposed placement.

Name of Placement:			
Length of Placement:	FROM	TO	
Estimated Hours Per Week/Month:			
Location of Placement:			
Confidentiality Agreement:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Workplace Agreement:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
WHMIS training completed:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	DATE
MREB approval required:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Already have ethics approval
Police Check/Vulnerable sector screening required:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Medical Certification required (immunizations):	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Other special training or prerequisites:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Please describe:			

**PART D: Signatures****Please Read Prior to Submitting Form:**

By signing and submitting this application form, the student acknowledges that Intern will be graded by his or her faculty supervisor, after the completion of a minimum of 100 hours of work. It is the responsibility of the faculty supervisor to establish the evaluation criteria for the course, including how the student's volunteer placement/project hours will be logged and submitted for credit. The faculty supervisor acknowledges that a final grade (pass/fail) must be submitted to the Humanities Advising Office either in person at CNH 107, or by email to [oster@mcmaster.ca](mailto:oster@mcmaster.ca) no later than one week from the last day of classes.

Faculty Supervisor's McMaster Email: \_\_\_\_\_

Faculty Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form in person to CNH 107, or by email to [oster@mcmaster.ca](mailto:oster@mcmaster.ca) by:

**Fall or Fall/Winter terms – September 1**

**Winter term – January 2**